

# ORTEGA BLUFF BOARD OF DIRECTORS MEETING

June 14, 2012 7:00 p.m.

1008 Park Avenue, Orange Park, Florida

## **Present were:**

George Williams, Tera Beene, Maria Moore, Jeff Moore, Ron Brase, Wendell Rollins and Bob Woods; representing The CAM Team.

The meeting was called to order at 6:51 p.m. by Tera Beene and a quorum was established.

George Williams motioned the approval of the May Minutes, Tera Beene seconded, none opposed and the motion carried.

## **Manager's Report: Bob Woods, CAM**

Financial Report as of the end of May 2012:

<b>ACCT. TOTALS</b>	<b>\$ 86,070.20</b>
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The Collection Tracker and Violation Tracker were reviewed. All action items were approved.

## **ARC Report**

The ARC committee requests are up to date and all approved.

## **Old Business**

The Neighborhood watch liaison was discussed and everyone agreed that Greg Reese would be the perfect candidate for the position and that Bob Woods should approach Greg Reese and respectfully request that he would accept the position.

Parking issues in the neighborhood were discussed and it was decided that as the owners in the neighborhood notice parking violations they should contact the non emergency JSO number or contact Duval County Code Enforcement.

The culvert settlement was discussed and Bob Woods reported that we will come to a conclusion soon. It was agreed that home owners who receive three violation letters for the same offense that the fourth letter will be sent by an attorney.

## **New Business**

It was discussed and approved to place Father's Day wishes on the marquee. There is also a calendar that has been created to post the Board Meetings on the marquee each Sunday before the meetings. July 8, Aug 5, Sept 9, Oct 7, Nov 4, Dec 9, 2012, Jan 6, Feb 10 and March 10, 2013.

Mulching the first island in the community was discussed and Tera Beene will speak to Hoffman's Lawn service to obtain a quote.

Planning the neighborhood ice cream social was tabled.

The meeting was adjourned at 7:35 p.m.

## CREDIT CARD PAYMENTS

Costs to the Association:

Visa/Mastercard/Discover 2.19% + .20 + .05 – per transaction

Batch fee - .20 (any day there are transactions – one charge/day)

Fee waived to set up the account (\$99.00) – Payments would be made via internet on a secure website – each Association would have its own portal

Suggested fee structure to offset costs:

Payment Amount	Fee
0 - \$200	\$5.00
\$200.01 - \$400.00	\$10.00
\$400.01 - \$600.00	\$15.00
Greater than \$600.01	\$25.00

Fee structures can be customized per Association.  
Funds are deposited into the Association's account the next day.

No fees charged by The CAM Team.