

ORTEGA BLUFF BOARD OF DIRECTORS MEETING

May 17, 2012 7:00 p.m.

1008 Park Avenue, Orange Park, Florida

Present were:

George Williams, Tera Beene, Maria Moore, Wendell Rollins and Bob Woods; representing The CAM Team.

The meeting was called to order at 7:00 p.m. by Tera Beene and a quorum was established.

George Williams motioned the approval of the Minutes, Tera Beene seconded, none opposed and the motion carried.

Manager's Report: Bob Woods, CAM

Financial Report as of the end of April 2012:

ACCT. TOTALS

\$ 86,164.95

The Collection Tracker and Violation Tracker were reviewed.

We collected \$1,417.89 in arrearages.

George motioned that all the responses to the violations letters from home owners are to be in writing, Wendell Rollins seconded, and the motion carried.

ARC Report

The ARC committee requests are up to date and all approved. The following are approved: Neives family (Solar panels), Goodman family (Pool), 7951 Vivera Court (Orange) house please send an ARC form to the family for the sake of having a copy on file.

Old Business

The Marquis sign was painted by George Williams and he is pleased with the lighting at the entrance.

New Business

Tera Beene made a motion that American Flags are to be placed at the entrance for Memorial Day, George Williams seconded and all approved. The board asked that Carrie Ackerman be aware that a dead tree on Ortega Bluff Parkway needs a letter stating please ask the home owner to take that tree down. They also requested Carrie Ackerman is not to use the phrase "condition of dwelling" on the violation tracker. A motion was made by George Williams and was seconded by Wendell Rollins that Master Chief Brase (Randall) would be appointed as the second Vice President for Ortega Bluff, all approved and the motion carried.

The meeting was adjourned at 8:00 p.m.

Tera Beene
June 14 2012